



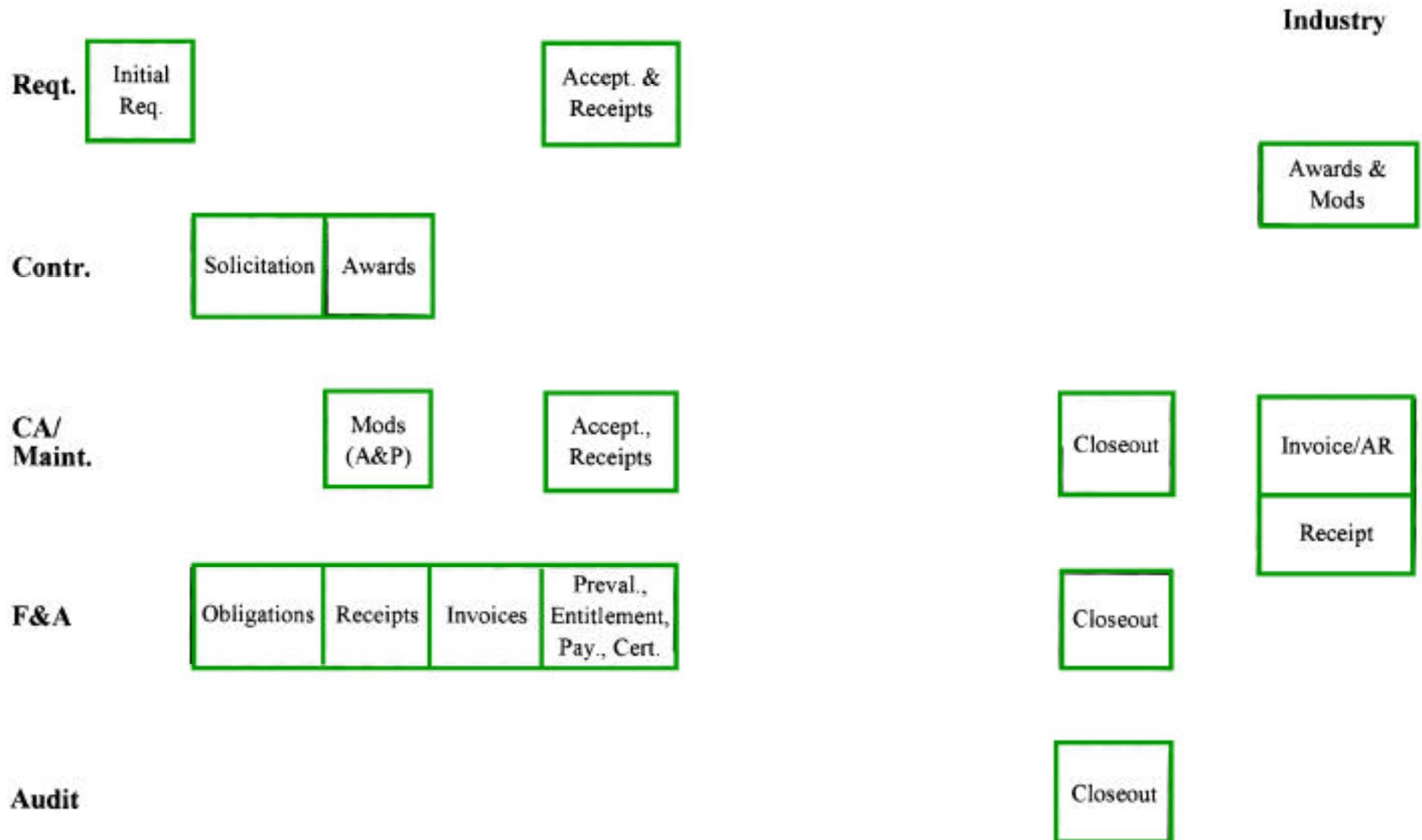
Proposed WIPT for
Paperless Acquisition
MRM #2

October 27, 1997

Paperless Acquisition Scope

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- Requirements generation to contract closeout
 - Services/Agencies tasked to accomplish paper reductions in all areas and develop individual detailed plans
 - Develop Baseline of common information flow/interfaces between functional communities
 - Establish Goals for reduction of paper transactions
 - Recommend “big six” metrics:
 - Contract Requirements
 - Solicitations
 - Awards/Mods
 - Receipts
 - Invoices/Payment
 - Contract Closeouts
 - Services/Agencies track/report reductions in other areas, as required.

Paperless Acquisition Targets For January 1, 2000



Paperless Acquisition WIPT Role

Coordinate and report on Service/Agency initiatives to achieve paperless acquisition by Jan 1, 2000

- WIPT consolidates individual plans into master plan, defines critical path, and identifies deltas/voids
- WIPT tracks progress of Service/Agency plans and reports deviations
- Assess/evaluate current initiatives - Prioritize Best Practices to EXPLOIT across DoD
- Recommend demo projects and establish action plans
- Use existing Steering Groups to get approvals for DoD-wide initiatives (i.e., ARSSG, IDS, AFMWG, LCIIO, EDA SG)
- 3 person full-time team, with dedicated POCs in Services/Agencies

Next Steps

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- OIPT/WIPT Charters
 - Prepare DEPSECDEF letter to Service Secretaries/Military Chiefs to support MRM #2 (leadership and funding)
 - Within one month, meet with PMs/POCs to analyze existing plans and develop master plan
 - Define critical path in master plan; document voids
 - First metrics report to establish baseline

Recommendations



- Approve WIPT structure
- Commence immediately!